

REQUEST FOR LICENSE TO BE PLACED IN ESCROW

INSTRUCTIONS: Fill out all lines of this request and attach the licenses before returning to the Commission. If the licenses were destroyed attach a signed affidavit attesting that the licenses were destroyed.

To the Liquor Control Commission:

I request that the _____ licenses issued by the Commission
in the name of _____
at (address) _____
d/b/a _____
be placed in escrow for approximately _____ months, for the following reasons:

It is my intention to:

☐ Reactivate ☐ Change Location ☐ Transfer Ownership ☐ Surrender the license(s) for cancellation

Other (please describe):

As soon as proper provisions can be made to do so.

It is understood that the licenses will remain in escrow only until the expiration date, and will be renewed only upon receipt of the properly executed renewal forms, fees, and placement of the licenses into active operation as required by R 436.1107 of the Michigan Administrative Code.

Licensee Signature:

Date:

Home Address:

Licensee Signature:

Date:

Home Address:

R 436.1107, RENEWAL OF LICENSE, Rule 7 of the Michigan Administrative Code states that:

1. A license which is not in active operation, shall be placed in escrow with the Commission. The Commission shall not renew a license in escrow until such time as the license is put into active operation.
2. A license shall have only 1 year after the expiration of the license to renew the license and put the license into active operation, except upon written order of the Commission after a showing of good cause. If the licensee fails to renew the license within 1 year after its expiration, and the Commission does not extend the length of time for renewal, all rights to the license shall terminate.
3. If the Commission extends the length of time for which a licensee may renew the license, the licensee shall pay the required license fee for each elapsed licensing year prior to placing the license in active operation.
4. A licensee shall pay the required license fee prior to the Commission's renewal of the license.

PLEASE BE ADVISED, AT THE TIME A REQUEST FOR RELEASE IS RECEIVED, THE COMMISSION WILL REQUIRE AN INSPECTION BY OUR ENFORCEMENT INVESTIGATOR IF THE BUSINESS HAS BEEN CLOSED FOR OVER SIX MONTHS OR A FIRE HAS OCCURRED AT THE ESTABLISHMENT. IF YOU HAVE MADE OR WILL MAKE ANY CHANGES IN THE OWNERSHIP OF THE BUSINESS OR TO THE LICENSED ESTABLISHMENT, PLEASE PROMPTLY NOTIFY THIS OFFICE AS A FULL INVESTIGATION MAY BE REQUIRED PRIOR TO THE RELEASE OF THIS LICENSE FROM ESCROW.